



General Terms of Service

I. SCOPE OF APPLICATION

These general terms apply to all commission agreements made with Kaspian Law & Consulting Oy, unless a written agreement explicitly stating otherwise has been made between the client and Kaspian Law & Consulting Oy.

II. DEFINITIONS

For the purposes of this contract

- a. Company refers to Kaspian Law & Consulting Oy
- b. Client refers to the party making a commission agreement with the company
- c. Commission agreement or agreement refers to a contract regarding legal services made between the company and the client.

III. THE FORMATION OF AGREEMENT

A commission agreement is formed when the commission and its contents have been agreed to with the client and when the client has signed the commission agreement with the company. The commission agreement is formed on the date of signing unless explicitly stated otherwise in the commission agreement.

1. Formation of agreement in distance sales

If the agreement is signed by the client remotely and the client has not been met in person before the drafting of the commission agreement, the client has the right to cancel the commission by notifying the company within 14 days.

IV. CONTENTS OF SERVICE

The contents of the service will be agreed on with the company and the client when drafting the commission agreement. The main contents will be written into the commission agreement, or if necessary, added as a separate annex to the commission agreement.

V. TIME OF DELIVERY

The time of delivery for the service is based on the contents of the commission agreement. The commission begins at the time of signing and ends after all contractual obligations are fulfilled or at another time separately agreed in writing.

1. Time of delivery in distance sales

In distance sales, working on the commission starts 14 days after the commission agreement has been formed. At request, the company starts working on the commission at the time of signing.



VI. FEES

The company is entitled to a fee for fulfilling its contractual obligations.

1. Fee increase

The company reserves the right to increase the fixed rate by 30 % if the commission is exceptionally difficult and it requires special expertise, is performed outside of regular working hours, in exceptional conditions or the commission is especially urgent. Raising the fee is discussed with the client and agreed in writing.

2. Fee Estimate

Upon request, the company will provide estimates of the fees. Estimates are provided in writing. The company reserves the right to raise the fee estimate by 30%.

VII. BASIS OF FEES

1. Time-based fee

The company's charging is based on hourly charging. The hourly fees start from 250 euros for private customers and from 350 euros for business customers. The smallest chargeable unit of time is 15 minutes.

2. Fees based on other grounds

The company and the client can separately agree in writing that the commission fee will be charged as

- a. a fixed price
- b. a percentage of the final sum achieved for the client

VIII. PRICE LIST

The company's price list is available at request.

IX. INVOICING

The company charges the client after the commission has ended. In disputes, the client is charged after the court has given its decision on the matter. The company reserves the right to charge the client in stages for the performed measures at the time of composing the invoice, if the performance of the commission lasts over six (6) months.

The company reserves the right to charge the client in advance of performing the commission.

The company reserves the right to charge the client in advance for the amount needed to order all the necessary documents.



X. ENDING THE CONTRACT

The contract ends when the commission has been carried out fully.

XI. TERMINATING THE CONTRACT

1. Client's right to terminate the commission agreement

The commission can be terminated by the client without grounds with a written notification sent via email or by letter.

2. Company's right to terminate the commission agreement

- a. The company has the right to terminate the commission if the client neglects to deliver the necessary documents and information needed for handling the matter. Before the termination, the company must notify the client of their negligence and give the client the right to deliver the needed documents and information within a reasonable time.
- b. The company has the right to terminate the commission agreement if the trust between the client and the company is lost due to the actions of the client.
- c. The company has the right to terminate the commission if during the commission a premise becomes known which requires the company or the person handling the matter to end the commission due to the guidelines for professional ethics among lawyers.

XII. VALIDITY

These general terms are valid as of 5th of July 2021 in all commission agreements made between the company and the client.